



HINDUSTAN COLLEGE OF ARTS & SCIENCE

Affiliated to University of Madras • NAAC Reaccredited • 2(f) Status by UGC
Christian Minority Institution • A Unit of Hindustan Group of Institutions

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Action taken Report -I

1. Data Collection for SSR and AQAR

- Committees have been established up to gather information for the Annual Quality Assurance Report and Self Study Report, as well as data pertaining to faculty development initiatives, infrastructure facilities on campus, and student satisfaction surveys.

2. Orientation for teaching and Non teaching

- Orientation for teaching staff was held on July 6, 2022, and for non-teaching staff on July 7, 2023, respectively.
- Orientation for acquainting them with the institution's culture, policies, procedures, and their respective roles and responsibilities, awareness of the accreditation procedures and methods explained in the session.

3. Future Plans

- According to the strategic plans for academic activities, internships for all UG and PG programs and research projects from the government and non-government organizations as well as NSS, NCC, Roctract, YRC, and CCC conducted extension activities in the nearby community
- Efforts taken to organise eight career counseling programme wise and four placement training sessions.

4. Training programme for non teaching

- On July 15, 2022, non-teaching staff members from the accounts and administrative departments received training in Microsoft Office.

5. MoU

- MoUs reached with two International Institutions Universitas Bhayangkara Jakarta Raya, Indonesia & St. Mary's College Quezon City, Philippines

Date: 01/09/2022

Dr. S. Thirumagan

Principal